

INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

MEETING MINUTES

3/31/2022

4 pm –Teams

Members present: Todd DeKay, Dusty Baker, Kyle Torke, Rachel Conover, Ron Flury, Laurie Jensen, Jacob Puckett, Sherry Durand (notetaker).

Guest(s): Devin Stroman and Jacob Puckett

Members absent: Annemarie Oldfield, Robert Moore, Angie Bersane, Lynne Cary, Marcos Regalado (student member), and Dara Sanders-Aceves.

AGENDA ITEMS

Procedures

I. CALL TO ORDER

*Todd called meeting to order at 4:00 pm. Meeting being recording.
Not quorum.*

DeKay

Action

II. CHANGES TO AGENDA

- a. Would anyone like to add something to the agenda for discussion?
Todd wants to Grants (Informational) to the agenda.

DeKay

Action

III. APPROVAL OF MINUTES

No quorum. Could not approve minutes from Feb. meeting.

DeKay

Action

IV. OPEN ISSUES

- a. Taskstream Tasks 2020-2021 update

DeKay

Information

- b. Program Review 20-21, 21-22/Comprehensive PR July 1

DeKay

Information

Had meeting a couple weeks ago. MA, Certified Nursing Assistant are complete.

IT is next week.

Not done: Automotive. New instructor. Agreed to push it till next year. Todd will bring up at his next meeting.

V. NEW ISSUES

- a. PLO Mapping/Taskstream/Annual Reporting

DeKay

Action

- b. IAC Student Representative Update, Marcos Regalado

M. Regalado

Information

Marcos is not present.

- c. HLC Assessment Academy Results Forum, June 22-23

DeKay

Information

Ron, Laurie, Todd, Rachel, Kyle and Annemarie will be attending/presenting.

- d. NMHEAR take-a-ways

Attendees

Information

Comments/Feedback. Devin: His biggest takeaway was on collaborating with partnerships with other institutions that are going thru similar things as us. Todd: A lot of issues pertaining to dual credit.

- e. End-of-course surveys

DeKay

Information

Going out mid-April for two weeks. Canvas and Blackboard. Will be interesting to compare responses.

- f. Community Advisory Grp Survey

Jacob

Information

6 ENMU-R employees on this committee. Will be conducting a survey. Information will be shared as soon as Advisory reviews. Results should go out within a few weeks. Not a lot of responses to survey.

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| g. | Administrative Survey (coming in April) | DeKay | Information |
| h. | Argos Training Update | Durand | Information |

Andrea Warton has spearheaded setting up man trainings from various departments on campus included: ARGOs, Business office, Excel, Outlook, Taskstream and so on. Great turnout. Kuddos to Andrea for getting this going!

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| i. | Food Pantry/ ICBC-Real College Survey
Hunger Awareness Day: April 18th in PAC and meeting with Food Pantry Committee. | DeKay | Information |
| j. | Data Governance Update | Puckett | Information |

Working on “Exit Checklist” for employees. Jacob presented the form. Also created a working “on-boarding” process. Includes meetings with all different areas on campus; provides mentors etc. Dr. Powell is aware. HR director is also behind this effort. Sherry asked Jacob to forward to Senate Presidents to review with their members.

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| k. | CCAC News
Just completed IPEDS update. Also, will do co-curricular on Food Pantry event in April. | V. Regalado | Information |
| l. | Argos Demonstration – Completions | DeKay | Information |

ARGOs. Select Advisor. Select IPEDS Completions. Todd did an overview. Select by programs/CIP codes.

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| m. | Has everyone had an opportunity to make a comment?
Ron: Ribbon cutting ceremony Automotive/Welding; Wed. April 13th 3-4:00 pm. (CCB meeting to follow)
Devin: Registration opens Monday. A lot of events on campus for students.
Laurie: Upcoming events: SCRUBS camp this summer. Health expo on Aug. 6th (Chamber of Commerce event). | DeKay | Discussion |
| n. | Repeat to Remember, Remember to Repeat Recap! | DeKay | Discussion |
| o. | Who needs to know? Who’s going to tell them? | DeKay | Discussion |

VI. OTHER BUSINESS

- a. GRANTS- Todd thinks this should be a standing item. He will be adding it to the agendas going forward.**

Laurie: finalizing Perkins Grant. Also working on the Summer Redistribution Grants (which includes the trades (Welding, etc.).

VII. ADJOURNMENT

Rachel, Laurie motion and second to adjourn. Meeting adjourned at 4:45 PM.

**Next Meeting:
4/28/2022
Face to Face**