

# INSTITUTIONAL ASSESSMENT COMMITTEE (IAC) MEETING

## MEETING MINUTES

1/26/2023

4 pm –Teams

*Members present: Todd DeKay, Sherry Durand, Rachel Conover, Coy Speer, Ron Flury, Mavis Williams, Devin Stroman, Angie Bersane, Nancy Pantuso(Student Rep), Rahbeka Anderson, and Kyle Torke.*

*Guest(s):*

*Members absent: Dusty Baker, Jennifer Cain, Robert Moore, Jacob Puckett, Veronica Munoz, and Dara Sanders-Aceves*

### AGENDA ITEMS

### Procedures

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|
| I. CALL TO ORDER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DeKay    | Action      |
| <i>Todd called meeting to order at 4:07 pm</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |             |
| II. CHANGES TO AGENDA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |             |
| a. Would anyone like to add something to the agenda for discussion?                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DeKay    | Action      |
| <i>N/A</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |             |
| III. APPROVAL OF MINUTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DeKay    | Action      |
| <i>Ron made motion to accept minutes from 11.17.22 meeting. Coy seconded the motion. All in favor. Motion carries.</i>                                                                                                                                                                                                                                                                                                                                                                                                         |          |             |
| IV. OPEN ISSUES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |             |
| a. Taskstream Tasks Update for New Strategic Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DeKay    | Information |
| <i>Behind. This term will need to update it to match the new strategic plan.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |             |
| b. Program Review 21-22, 22-23 Calendar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DeKay    | Information |
| <i>Behind on 22-23 review. More non-academic programs going thru the process.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |             |
| V. NEW ISSUES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |             |
| a. NMHEAR Conference/Transportation/Plans                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DeKay    | Action      |
| <i>Todd needs help bring items to hotel before 1:30 Wed.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |             |
| b. Fall 2022 High Failure Course Support for Spring 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DeKay    | Action      |
| <i>Create a small group of people that can find ways to intervene with students to help with the high failure rates semester after semester. This group would put interventions in place and monitor them. Kyle interested, but already sees this happening around campus. Ex: in ASE; GPS. Todd would like to be included with some of these meetings that already happening. Need to document and share this information (Todd/Dr. Powell). Coy offered to set up a meeting with Todd, Robert, Kyle and Steve next week.</i> |          |             |
| <i>Coy made motion that he will set up meeting next week w/ Robert, Todd, Coy, Steve, &amp; Kyle. Mavis seconded the motion. All in favor. Motion carries.</i>                                                                                                                                                                                                                                                                                                                                                                 |          |             |
| c. Ruffalo Noel Levitz SSI Response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DeKay    | Action      |
| <i>A document is created with the results and sent to students, with strengths and weaknesses. Will show what we plan to do about our weaknesses. Taskforce: Kyle, Coy, Eric Mann, Joe (TE), Angie, Ron, Veronica Munoz (if she says yes).</i>                                                                                                                                                                                                                                                                                 |          |             |
| <i>Ron made motion to create said taskforce as stated by Todd. Coy seconded the motion. All in favor. Motion carries.</i>                                                                                                                                                                                                                                                                                                                                                                                                      |          |             |
| d. Student Representative Perspective/Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Nelson   | Information |
| e. IPEDS Graduation Rates/150/200                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Anderson | Information |
| <i>150 means they've been in the college for 3 years. Handful of transfers. At about 35% graduation rate.</i>                                                                                                                                                                                                                                                                                                                                                                                                                  |          |             |
| f. Spring 2021 Graduate Student Placement Data                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DeKay    | Information |

*Calling all Spring 21 graduates. 73 people as of today. Questions include: employment, hrly pay, where employed, work in area of degree received, seeking employment, currently in school, etc.*

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|--------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------------|-------------|
| g.                                                     | Grant Project Status Updates (CSI, Perkins, etc.)<br><i>A lot of reports coming due very soon.</i> | <i>Flury, Moore</i> | Information |
| h.                                                     | Data Governance Update                                                                             | <i>Puckett</i>      | Information |
| <br><i>FERPA training due Feb.1<sup>st</sup>, 2023</i> |                                                                                                    |                     |             |
| i.                                                     | CCAC News<br><i>MLK event. Collected a lot of useful information.</i>                              | <i>V. Regalado</i>  | Information |
| j.                                                     | Has everyone had an opportunity to make a comment?<br><i>Enrollment up 23 % as of today!!!</i>     | <i>DeKay</i>        | Discussion  |
| k.                                                     | Repeat to Remember, Remember to Repeat Recap!                                                      | <i>DeKay</i>        | Discussion  |
| l.                                                     | Who needs to know? Who's going to tell them?                                                       | <i>DeKay</i>        | Discussion  |

## VI. OTHER BUSINESS

## VII. ADJOURNMENT

*Coy made motion. Ron seconded the motion. All in favor. Motion carries. Meeting adjourned at 4:51 pm.*

**Next Meeting:  
2/23/2023**