

Curriculum Committee

2023-2024 Catalog

Minutes

October 28, 2022

8:00-12:00 ITC 153

Members Present: Dusty Baker, Eric Mann, Nick Macaluso, Cassandra Solis, Andrea Warton, Edna Yokum

Missing Member(s): Griselda Aubert, Caleb Cain, Candi Miller-Morris, Christina Weir

Guests: Angie Bersane, Todd DeKay, Ron Flury, Chris Meeks, Robert Moore, Steve Starkey, Coy Speer, Kelsey Wilson

- I. Call to Order for Closed Session
 - a. The meeting was called to order at 8:29am.
- II. Changes to agenda
 - a. There were no changes to the agenda.
- III. Electronic Medical Records-no name change
 - a. The Director of Medical Assisting will change the forms to reflect the correct name of the program instead of changing the name of the program.
- IV. Group Two Curriculum Forms
 - a. Media Arts
 1. Media Arts-Film Technology AAS
 - a. Change math 1130 to “Any Gen Ed Math: math 1170 recommended” to align with the other tech ed programs on campus.
 - b. All Film programs in the State of New Mexico are implementing the Next Generation Media Academy (NGMA); all colleges across the State of New Mexico to create a degree pathway.
 - c. The description in the catalog does not show they will have to go to Albuquerque. Needs good detail, and that room and board are included in tuition.
 - i. The first semester will be in Roswell (Film Crew I), and the 2nd semester (Film Crew II) will be in Albuquerque with the remaining apprenticeship (FDMA 2165) in Albuquerque, NM.
 - ii. FDMA 2165 Internship is a new 6 credit hour course; the other two courses are already included in the curriculum.
 - d. Financial Aid-cert changing from 16-24 hours which is considered a “significant change” which requires resubmitting to the Department of Education
 - i. Financial aid will have to submit the change and wait for approval. Candace Cantu will need to follow up with Destinee Salayandia in mid to

- late spring to make sure this happens with the Portales campus. If all is approved, it will be okay for the fall.
 - e. The Albuquerque location needs HLC and HED approval and paperwork will be submitted by Todd DeKay.
 - i. 15 offsite hours and 9 at ENMU-Roswell.
 - 2. Media Arts-Graphic Design Technology AAS.
 - a. Change math 1130 to "Any Gen Ed Math: math 1170 recommended" to align with the other tech ed programs on campus.
 - 3. Film Technology Certificate of Employment.
 - a. See concerns above regarding location of courses and the requests for HLC and HED.
 - 4. FDMA 2120.
 - 5. FDMA 2165. FDMA 2165 concerns and requested updates:
 - i. Credit hours calculation concerns-should be 270 for the Math instead of 150
 - 1. FIX: Code the course as a studio course that requires 30 contact hours per credit. This will increase the contact hours to 180, which is within the 20% change allowable by the state.
 - ii. Add "at least 3 references" to CLO #4 in the assessment cell
 - 6. FDMA 2125
- b. HVAC-Refrigeration Technology AAS. Change math 1130 to any gen ed with 1170 recommended
 - c. Behavioral Sciences-Human Services
 - a. Concerns about all the changes were expressed by the Registrar and so the following recommendations were made:
 - i. Combining degrees. Behavioral Sciences-Social Work and Behavioral Sciences-Psychology. Mimick Teacher Ed. Create two applications for November 14th meeting. Behavioral Science - Psychology AND Behavioral Science - Social Work.
 - 1. Behavioral Science, AA. - see above
 - 2. Deactivate COE – Helping Relationship Skills; and – CCB and BOR
 - a. No issues. Push this forward.
 - Deactivating AA – Human Services – CCB and BOR
 - b. Table this pending research by Registrar and Director of Financial Aid (like COE Alcohol and Drug abuse Studies below)
 - 3. COE: Alcohol and Drug Abuse Studies – updating, adding an ethics class, increase from 18-21 credit hours. Will need to be submitted to Destinee Salayandia by mid-late spring.
 - a. Table this until research is done by the Registrar and the Director of Financial Aid to see if we can just rename and move it under the newly updated Behavioral Science degree to be the umbrella program; for financial aid reasons.
 - 4. HMSV 1020-adding new course – Motivational interviewing
 - a. No issues
 - 5. HMSV 1150-adding a new course-Intro to Applied Behavioral Management-allows non-traditional students to work while in school

- a. No issues
- d. Math
 - a. Mathematics, AS. Need a 2+2. The old math degree was STEM based; only approved halfway and taking more Science than Math. Aligns with ENMU-Portales. Concerns: Under Gen Ed, Math courses can be picked from any. Program requirements show they are required.
 - i. Solutions:
 - 1. Math 1130 and college algebra (1220) Take 1130 before 1220 under Gen Ed. Update application and catalog pages.
 - 2. Coy will resubmit by November 14th.
 - b. Lab science requirement for Gen Ed was changed in catalog, and changes to credit hours were calculated and input.
- e. Arts and Sciences Education
 - 1. Early Childhood Education: Birth-Pre-K. Alternative Licensure, and Certificate of Employability.
 - a. Add alternative licensure under Teacher Ed
 - b. Work with Chris for application and admissions implementation
 - c. After approval from ENMU-Roswell, the program will apply to the State Standards Committee.
 - 2. Early Childhood Education: Pre-K-3rd Grade. Alternative Licensure and Certificate of Employability. For individuals who have a bachelor's degree in any area but teaching. Use this alternative license to teach. See notes above for the other alternative licensure.
 - 3. Deactivating AS Early Childhood Education (non-licensure).
 - a. Low graduation rates for this degree. The difference between non-licensure vs. licensure is the math class. The teachers need a math foundation.
 - 4. Introduction to Early Childhood Education, Certificate of Employability
 - a. Move COE and COT under Teach Ed., keep COT now and evaluate as needed at next year's curriculum session.
 - b. The certificate is aligned with center-based employees and are required to take for ratings at Centers. This cert is specific to courses required.
 - c. Will not be eligible for financial aid.
 - 5. ECED 1145-new course for alternative licensure
 - a. No issues
 - 6. EDUC 1210-new course for alternative licensure
 - a. No Issues
 - 7. SPED 2110-new course for alternative licensure
 - a. No issues

V. Adjournment of Open Session

- a. A motion was made by Eric Mann to adjourn the open session and seconded by Dusty Baker. The motion carried unanimously. The meeting was adjourned at 10:15am.

10 Minute Break

- I. Call to order for Closed Session

- a. The closed session was called to order at 11:04am.
- II. Approval of the minutes
 - a. Minutes, October 14, 2022 (Closed Session) Nick Macaluso moved to accept the minutes, Cassandra Solis seconded the motion. The motion carried unanimously.
 - b. Minutes, October 28, 2022 (Closed Session) Dusty Baker moved to accept the minutes, Eric Mann seconded, and the motion carried unanimously.
- III. Changes to agenda
 - a. Minutes, October 14, 2022 (Open Session). Open Session was changed to closed session.
 - b. Media Arts-Film Technology AAS changed to information item.
 - c. Film Technology Certificate of Employment changed to an information item.
 - d. FDMA 2165 changed to an information item.
 - e. Deactivate COE (Certificate of Employment) – Helping Relationship Skills changed to an action item.
 - f. Update to the COE- Human Services-Alcohol and Drug Abuse Studies was tabled.
- IV. Group Two Curriculum Forms
 - a. Media Arts
 - 1. Media Arts-Film Technology AAS changed to information item.
 - 2. Media Arts-Graphic Design Technology AAS. A motion by Cassandra Solis to accept changing the math requirement for the program from math 1130 to “Any Gen Ed Math: math 1170 recommended” to align with the other tech ed programs on campus. The motion was seconded by Dusty Baker and carried unanimously
 - 3. Film Technology Certificate of Employment changed to an information item.
 - 4. FDMA 2120. A motion was made by Nick Macaluso to update FDMA 2120 to 9 credit hours and was seconded by Dusty Baker. The motions carried unanimously.
 - 5. FDMA 2165 changed to an information item
 - 6. FDMA 2125. A motion was made by Eric Mann to update FDMA 2125 to 9 credit hours and seconded by Cassandra Solis. The motion carried unanimously.
 - b. HVAC
 - 1. HVAC-Refrigeration Technology AAS. A motion was made by Nick Macaluso to change the math requirement of the program from math 1130 to “Any gen ed Math; 1170 recommended”. Eric Mann seconded the motion, and it was carried unanimously.
 - c. Behavioral Sciences-Human Services
 - 1. Behavioral Science, AA.
 - 2. Deactivate COE (Certificate of Employment) – Helping Relationship Skills. Cassandra Solis made a motion to deactivate the COE for Helping Relationship Skills, and it was seconded by Dusty Baker. The motion was carried unanimously. Deactivating AA – Human Services Motion. A motion was made by Dusty Baker to deactivate AA-Human Services and seconded by Cassandra Solis. The motion carried unanimously.
 - 3. COE- Alcohol and Drug Abuse Studies. Tabled
 - 4. HMSV 1020. A motion was made by Cassandra Solis to approve this new course and seconded by Eric Mann; the motion carried unanimously.

5. HMSV 1150. A motion was made by Eric Mann to approve this new course and seconded by Nick Macaluso; the motion carried unanimously.
- d. Math
 1. Mathematics, AS. Table for resubmission by Coy Spear.
- e. Early Childhood Education
 1. Early Childhood Education: Birth-Pre-K. Alternative Licensure and Certificate of Employability. A motion was made by Cassandra Solis to add alternative licensure and COE under Teacher Education and seconded by Dusty Baker; the motion carried unanimously.
 2. Early Childhood Education: Pre-K-3rd Grade. Alternative Licensure, and Certificate of Employability. A motion was made by Nick Macaluso to add alternative licensure and COE under Teacher Education and seconded by Eric Mann; the motion carried unanimously.
 3. Deactivating AS Early Childhood Education (non-licensure). A motion was made by Dusty Baker to deactivate AS Early Childhood Education (non-licensure) due to low graduation rate, and the difference between non-licensure vs. licensure is the math class. The motion was seconded by Nick Macaluso and carried unanimously.
 4. Introduction to Early Childhood Education, Certificate of Employability. Dusty Baker made a motion to move COE under Teacher Education and seconded by Cassandra Solis. The motion carried unanimously.
 5. ECED 1145. Eric Mann made a motion to accept this new course for alternative licensure and seconded by Cassandra Solis; the motion carried unanimously.
 6. EDUC 1210. Eric Mann made a motion to accept this new course for alternative licensure and seconded by Dusty Baker. The motion carried unanimously.
 7. SPED 2110. Cassandra Solis made a motion to accept this new course for alternative licensure and seconded by Dusty Baker; the motion carried unanimously.

V. Group One, Draft 2 Review on November 4

- a. The Curriculum Committee will meet on November 4, 2022, from 8-9:30, have an opportunity to attend the meeting for the candidate for the Chancellor from 9:30-10:30am, then reconvene at 10:30am if needed. In addition, an online invitation to the committee to vote can be implemented if needed.

VI. Other Business (as needed).

VII. Adjournment of Closed Session

- a. Cassandra Solis made a motion to adjourn the meeting and was seconded by Eric Mann. The motion carried unanimously. The meeting adjourned at 11:40am.