

# Curriculum Committee

2022-2023 Catalog

Minutes

February 25, 2022

10:00am – Fireplace Room

Members in attendance: Griselda Aubert, Dusty Baker, Kim LaDuca, Andrea Warton, Christina Weir, Edna Yokum (on TEAMS)

## Agenda Items

## Procedures

### I. Call to order

Meeting called to order at 10:00am and a quorum was declared

### II. Changes to agenda

None

### III. Approval of the minutes

- Minutes December 7, 2021

Kim LaDuca made a motion to approve the minutes from December 7, 2021, Dusty Baker seconded and the minutes were approved by unanimous vote.

### IV. Other business

A. At large nominations for the Curriculum Committee are Caleb Cain, May Stone, Kyle Torke, and Diane Klassen. Caleb Cain and Kyle Torke were put forward for vote by the committee. Caleb Cain, Technical Education, was unanimously chosen as an at large member.

B. Nominations for a representative from Health Sciences for the Curriculum Committee will be put forward to the secretary of the Curriculum Committee. The secretary will send an invitation to vote via Outlook.

C. The deadline for curriculum changes needs to move up to avoid rushing to submit changes for approval. There was discussion moving the deadline to September 30 in order to have time for Community College Board and Board of Regents approval. Edna Yokum made a motion to table the deadline for curriculum changes until the next meeting, it was seconded by Dusty Baker and approved unanimously.

E. Vote on Interim Curriculum Committee Chair. Two committee members were unable to attend this meeting and the committee agreed that the secretary would send out an invitation to vote via Outlook. The nomination was Edna Yokum and no others were put forward.

F. Gen Ed revisions. There was discussion to follow Portales's pattern; the Gen Ed plan being specific to the degree sought. It would also be responsive to the dual credit crosswalk. Christina Weir will prepare similarities and differences in AA and AS with Portales, and made a motion for an Ad Hoc committee to move forward. The motion was seconded by Edna Yokum and approved unanimously.

G. Deactivate AA in Agriculture. Edna Yokum will present forms to deactivate the AA degree and to activate the AS degree as the new degree. This action is to formalize the process. Dusty Baker made a motion for Edna Yokum to move forward with these changes, it was seconded by Kim Da Luca and approved unanimously.

H. Course Dog update. The secretary reported that the paperwork had been completed and in the hands of the Grants department.

I. Date and time for recurring CC meetings. The secretary will find a mutually agreeable day and time for monthly meetings and send an Outlook invitation with the pertinent information.

J. Finalize signing of curriculum forms. The forms will be at the next Curriculum Committee for all committee members to check for signature.

K. Adjournment

The meeting was adjourned at 11:15am

**Next Meeting:  
March 25, 2022  
9:00am  
Fireplace Room**