Curriculum Committee
2022-2023 Catalog
November 16, 2021
Minutes through "J. Agriculture Program Change Forms"
3:00pm - OTC 111

Attendees: Jesse Davis, Andrea Warton, Candi Miller-Morris, Griselda Aubert, Dusty Baker, Kim LaDuca, Edna Yokum

Absent: Christina Weir

Guests: Todd DeKay, Chris Meeks

I. Jesse Davis called the Curriculum Committee meeting to order at 3:05pm. A quorum was declared.

II. No changes made to the agenda.

III. Edna Yokum made a motion to accept the minutes from the September 7, 2021 meeting. Candi Miller-Morris seconded. The motion was accepted and passed by voice vote.

IV. Curriculum revisions
    A. EMS
        1. AEMT- Modified Degree or Certificate Program
            ACTION: Submit catalog page. Remove 202. Add 111, 111L and 115L
        2. Paramedic – Modified Degree or Certificate Program
            ACTION: Submit catalog page. Added Advanced EMT to degree plan; will need two forms (one for AAS, one for COT)

    B. Fire Science AAS
        1. Modified Degree or Certificate program
            ACTION: Submit catalog page.

    C. MDST
        1. 109, 109L Administrative Medical Skills II
            ACTION: Submit catalog page. Combine 109 and 109L. 3 hour lab. Implement fall 2022.
        2. 110 Administrative Medical Skills II
            ACTION: Submit catalog page. Application to deactivate 110 needed. Course name should be changed to Seminar. Submit another form for MDST 112, fix 111L-see page 234 of catalog. Implement fall 2022
        3. 123 Electronic Medical Records
            ACTION: Submit catalog page. Change name from Medical Scribe Skills to Electronic Medical Records. Update CEU/credits to be lecture only, or fix contact hours to reflect combo need. Spring needs to be changed to fall. Contact Chris and Griselda. Implement fall 2022.

D. Medical Assisting
  1. Associate of Applied Science
     ACTION: Submit catalog page. Submit form, fall 2023 is wrong date. Gen Ed form, Portales 2plus 2, accreditation on certificate only needed. Degree plans need to have track changes on them. Update application to reflect which degree/certificate you are addressing. If both the COT and AAS are being changed, there needs to be an application (and all supporting documents) submitted for each.
  2. Certificate of Occupational Training
     ACTION: Submit catalog page. Submit form, fall 2023 is wrong date
  3. Modified degree or certificate program
     ACTION: Submit catalog page. Need to know what courses were taken away.

E. Nursing
  1. 114 Basics of Nutrition
     ACTION: Submit catalog page. Pre-requisites are not listed on the form. Co-requisite 110 is taken the same time as nutrition. Remove co-requisite or if keeping, add in 110LR. Remove course equivalency.
  2. Modified degree or certificate program
     ACTION: Submit catalog page, Gen Ed form. Remove Chem and Psych 1110, adding ENGL 1120 and Com 2220 – these depend on Biology changes being approved, update the degree plan. Intro to stats on the degree plan, comments are about nutrition and should be about statistics. Need change form to change Nursing 2999. Update BIOL course changes to reflect BIOL 2110 and BIOL 2310 on application. Portales 2+2 needs to be updated to reflect the changes.

F. Occupational Therapy
  1. Assistant – Modified degree or certificate program
     ACTION: Submit catalog page. Add BIOL 2210 and 2225, remove MDST 103. Needs CIP (51.0803) and accreditation letter. GEN ED form needed. Catalog unclear on transfers and which courses are prerequisites for the program; should have 2 plus 2 with Portales. Changing fees and must contact fees committee. May need to notify accrediting body. Kinesiology name change needs its own application (course change form, with tracked changes catalog pages).

G. RCP
  1. 103 Introduction to Respiratory Therapy
     ACTION: Submit catalog page. Not teaching math but still in course description. Credits aren't matching what's written. Gen Ed form, Degree plan, and Program change form are needed. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes. Accreditation letter needed these changes.
  2. 105L Basic Therapeutics Laboratory
     ACTION: Submit catalog page. Corequisite title but doesn't have the number Gen Ed form, Degree plan, and Program change form are needed. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes.
  3. 108L Basic Assessment and Monitoring Laboratory
     ACTION: Submit catalog page. Gen Ed form, Degree plan, and Program change form are needed. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes.
  4. 110L Critical Care Therapeutics Laboratory

ACTION: Submit catalog page. Gen Ed form, Degree plan, and Program change form are needed. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes.

5. 201 Advanced Assessment and Monitoring
   ACTION: Submit catalog page. Gen Ed form, Degree plan, and Program change form are needed. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes. Effective date needs to be updated to Fall 2022.

6. 201L Advanced Assessment and Monitoring Laboratory
   ACTION: Submit catalog page. Gen Ed, Degree, Program form. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes. Effective date needs to be updated to Fall 2022.

7. 204L Specialty Therapeutics Laboratory
   ACTION: Submit catalog page. Gen Ed, Degree, Program form. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes. Effective date needs to be updated to Fall 2022.

8. 209L Advanced Clinical Practice IV making it a 6 credit hour class
   ACTION: Submit catalog page. Gen Ed, Degree, Program form. Course learning outcomes, descriptions reflective of the changes, rationale from goring from 1-2 credits. RCP course change form has the program learning outcomes listed as course learning outcomes. These need to be updated to reflect the course learning outcomes. Effective date needs to be updated to Fall 2022.

H. Agriculture Catalog Pages
   1. Course descriptions-tracked-catalog pages
   2. Catalog pages-new with corrections
   3. Catalog Pages-old without corrections
   4. AXED 1120 AG COMM-new course-FA 21-AVP
   5. AXED 1130 AG Mechanization-new course-FA 21-AVP

I. Agriculture Course Change Forms
   1. AEEC 1110 AG ECO-modify course-FA 21-AVP
      ACTION: Workload needs to say 3 credits. Update to 01.0103
   2. AGRI 1120-Intro to Dairy-modify course-FA 21-AVP
   3. AGRI 1220-Ag Power-new course-FA 21-AVP
   4. Modified program curriculum form completed 11.9.21
   5. AGRO 1110C-Intro to Plant Science-modify course-FA 21-AVP
      ACTION: Need correct form uploaded To TEAMS
   6. ANSC 1110-Animal Science Careers-new course-FA 21-AVP
      ACTION: Effective date and course date need to be updated
   7. ANSC 1120-Animal Science-modify course -FA 21-AVP
   8. ANSC 2320-Animal Nutrition-modify course-FA 21-AVP
   9. ANSC 2330-Animal Production-course change-FA 21-AVP
   10. SOIL 2110-Intro to Soil Science-modify course-FA 21-AVP

J. Agriculture Program Change Forms
   1. AG Gen Ed Completion-FA 21
   2. Portales 2 plus 2-AG-FA 21

K. Biology Informational
1. 2210-modify course-FA 21-AVP Informational
2. 2210L-modify course-FA 21-AVP Informational
3. 2310-modify course-FA 21-AVP Informational
4. 2310L-modify course-FA 21-AVP Informational

L. Behavioral Sciences curriculum forms Informational
1. 2pl2-new course Informational
2. 2022-2023 degree checklist Informational
3. Change program-FA 2021 submission-AVP Informational
4. Catalog changes-FA 21 submission Informational
5. Gen Ed completion-FA 21 submission Informational

M. Police Science Curriculum forms Informational
1. Police Science AAS-Gen Ed completion Informational
2. Police Science catalog changes-with tracked changes Informational
3. Police Science degree plan-Updated 11.9.2021 Informational
4. Police Science-modify program curriculum-created 10.27.2021 Informational

N. Teacher Education Curriculum forms-ECE Informational
1. 2pl2-Early Childhood Education Licensure new Informational
2. TE ECE-Gen Ed completion-FA 21 Informational
3. Teacher Ed-modified program-created 11.09.2021 Informational

O. Teacher Education curriculum forms-Elementary Informational
1. 2pl2-Elementary Education new Informational
2. TE EE-Gen Ed completion-FA 21 Informational
3. Modified program-created 11.09.2021-AVP Informational

P. Teacher Education curriculum forms-Secondary Informational
1. 2pl2-Secondary Teacher Education-new Informational
2. TE SE-Gen Ed completion-FA 21 Informational
3. Modified program-created 11.09.2021-AVP Informational

Q. Teacher Education-all programs-2022 catalog changes-created 11.09.2021 Informational

R. Media Arts catalog pages Informational
1. Mark-up 2021-2022 Informational
2. New 2022-2023 Informational
3. Original 2021-2022 Informational

S. Media Arts Informational
1. 2pl2-Portales-recd 11.08.2021 Informational
2. Advanced Photoshop-new or change of course form-08.26.2021 Informational
3. Copyright and Media-new or change of course form-08.26.2021 Informational
4. FDMA 1555-new or change of course form-08.26.2021 Informational
5. Graphic Design COE-change program form-FA2021 submission Informational
6. Internship new or change of course form-08.26.2021 Informational
7. Media Arts-Gen Ed completion form-created 11.04.2021 Informational
8. Media Arts-Graphic Design AAS-modified program curriculum
Form-created 11.04.2021 Informational

    9. Photography modification   Informational
    10.Portfolio and Development new or change of course form-08.26.2021   Informational

V. Other business
    A. Replacement of Amanda Booth ....Discussion

VI. Jesse Davis made a motion to adjourn the meeting at 5:45pm with the contention that electronic review of curriculum changes beginning with "K. Biology" will continue until November 30 at 3:00pm. All curriculum changes remaining will be covered during this meeting. All corrected forms (to this point) to be submitted to Griselda Aubert and Chris Meeks by November 23. The motion was unanimously carried by voice vote.

Next Meeting: November 30, 2021