New Mexico Legislative Lottery Scholarship Appeal Form

Please read the information provided before you complete the appeal form.

This appeal is a request of reinstatement for your New Mexico Legislative Lottery Scholarship. State guidelines require that institutions allow students who have lost eligibility the option to appeal. You will need to explain, in detail, the mitigating circumstances which resulted in the loss of your scholarship and what has changed to ensure your academic success. Please keep in mind that reinstatements of your scholarship are only allotted once for the duration of enrollment at ENMU-Roswell.

Examples of mitigating circumstances could include (but are not limited to):

1. Serious accident or illness of the student or immediate family member
2. Death of an immediate family member
3. Immediate family or financial obligations
4. Other unexpected documented circumstances beyond the student's control

Examples of unacceptable mitigating circumstances include (but are not limited to):

1. Withdrawal to avoid a failing grade
2. Too many courses
3. Dislike of instructor

If you meet with an academic advisor for registration, you should update your degree plan at that time. This gives you the opportunity to ask any questions regarding classes you are taking and be sure they are all part of your program of study in the event courses need to be retaken due to a withdraw and/or failing grades.

Students submitting appeals who have pre-registered in classes should plan to pay the required deposit by the due date or classes will be dropped. This appeal is not a guarantee of reinstatement of your scholarship.

Appeals must be received prior to the following dates: Fall term – October 15th – Spring term – February 15th

_____

Last Name First Name MI Student ID

_____

Street Address City, State, Zip Phone #

1. Semester you are requesting reinstatement: Fall ☐ Spring ☐ Summer ☐
2. Major _____

The following must be included with your appeal form in order to be considered:

- Typed letter explaining your mitigating circumstances
- Any documentation to support your mitigating circumstance

_____

Student Signature Date *R09132018*

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