



M E M O R A N D U M

DATE: March 22, 1993

TO: Dr. Everett Frost, President

THRU: President's Council

FOR: Board of Regents

FROM: Loyd R. Hughes, Provost  
ENMU-Roswell

RE: Revised Traffic, Parking and Safety Regulations

SUMMARY:

The attached proposed revised regulations for campus traffic, parking and safety were approved by the Administrative Council at its March 2 meeting. There are no major changes being requested, except a change in court jurisdiction from the municipal court to the magistrate court.

ACTION REQUESTED:

Approval of the Revised Traffic, Parking and Safety Regulations for ENMU-Roswell.

LRH:slw  
Attachment

**STANDARD POLICIES/PROCEDURES  
EASTERN NEW MEXICO UNIVERSITY - ROSWELL**

**TRAFFIC, PARKING AND SAFETY REGULATIONS**

By authority of Section 29-5-1, New Mexico Statutes annotated, 1978, Eastern New Mexico University Board of Regents has adopted the following rules and regulations for the control of vehicles on the campus of Eastern New Mexico University-Roswell in order to promote the safety and convenience of faculty, staff, students, and visitors, and to facilitate the general property owned or controlled by the University.

**I. AUTHORITY OF CAMPUS POLICE OFFICERS**

- A. It shall be the duty of the Campus Police Officers to enforce all traffic laws of this University and all of the State Vehicle Laws applicable to street traffic on the University.
- B. No persons shall willfully fail or refuse to comply with any lawful order or direction of a Campus Police Officer.
- C. Public employees are to obey traffic regulations. The provisions of this regulation shall apply to the driver of any vehicle owned by or used in the service of the United States Government, State, County, City, or University, and it shall be unlawful for any such driver to violate any provisions of this regulation.
- D. Exemptions for Authorized Emergency Vehicle:
  - 1. The driver of any authorized emergency vehicle, when responding to any emergency call or when in pursuit of an actual or suspected violator of the law, may exercise the privileges set out in this section.
  - 2. The driver of an emergency vehicle may:
    - a. Park or stand notwithstanding the provisions of this chapter.
    - b. Proceed past a stop signal or sign, but only after slowing down, as may be necessary for safe operation.
  - 3. Exceed the prima facie speed limits so long as he does not endanger life or property.

**STANDARD POLICIES/PROCEDURES  
EASTERN NEW MEXICO UNIVERSITY - ROSWELL**

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**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**I. AUTHORITY OF CAMPUS POLICE OFFICERS (Continued)**

**D. Exemptions for Authorized Emergency Vehicle: (Continued)**

4. The exemption granted by this section to an authorized vehicle shall apply only when the driver of any such vehicle while in motion, sounds an audible signal by bell, siren, or exhaust whistle, as may be reasonably necessary, and when such vehicle is equipped with at least one lighted lamp displaying a red light visible under normal atmospheric conditions from a distance of five hundred feet to the front of such vehicles.
5. The foregoing exemptions shall not relieve the driver of an authorized emergency vehicle from the duty to drive with due regard for the safety of all persons nor shall exemptions protect such driver from the consequences of his reckless disregard of the safety of others.

**II. GENERAL TRAFFIC REGULATIONS**

- A. Basically, the use of a motor vehicle on Campus by those associated with the University is a privilege rather than a right; this privilege carries with it a responsibility for the proper use of any vehicle operated on Campus.
- B. All employees and students are reminded that while on Campus they are subject to the University Traffic Regulations and New Mexico Motor Vehicle Codes.
- C. University Traffic Regulations governing the use of motor vehicles must be complied with on all parts of the Campus 24 hours a day.
- D. Definitions:

**1. University Property**

That land within the boundaries of Martin Street on the north, Gail Harris on the east, Earl Cummings on the south and west, and that area around the Aviation Science Building.



**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**II. GENERAL TRAFFIC REGULATIONS (Continued)**

**D. Definitions: (Continued)**

**2. Curb Loading Zone**

A space adjacent to a curb, reserved for the exclusive use of vehicles during the loading and unloading of passengers and materials. An unusual need for loading/unloading in an unmarked zone will be allowed only with expressed permission from the Chief of Police.

**3. Driver**

Every person who drives or is in actual physical control of a vehicle.

**4. Stop**

When required, such term means complete cessation of movement.

**5. Stop, Stopping or Standing**

When prohibited, such terms mean any stopping or standing of vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a Police Officer.

**6. Police Officer**

Every officer of the Police Department or any officer authorized to direct or regulate traffic or make arrest for violation of traffic regulations.

**7. Vehicle**

Every device in, upon, or by which any person or property is or may be transported or drawn upon a street or highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**II. GENERAL TRAFFIC REGULATIONS (Continued)**

**E. General Regulations**

1. The operation of a motor vehicle on the Campus is a privilege granted by the University. A person's vehicle is their responsibility at all times. These responsibilities also include the safe handling of vehicles, operation within regulations, and parking and caring for it without problems to others.
2. Eastern New Mexico University-Roswell assumes no responsibility for damage to a motor vehicle or any loss while it is operated or parked on the Campus.
3. Any vehicles parked and left unattended must have the engine turned off, ignition keys removed and parking brake engaged.
4. If a vehicle becomes inoperable, notify the Campus Police. Temporary parking will be authorized for a maximum of 24 hours. Any vehicle left parked in excess of 48 hours will be considered abandoned and will be removed from the premises at the owner's expense.

**III. GENERAL PARKING REGULATIONS**

- A.** The following, while not all-inclusive, shall be regarded as violations of the parking and safety regulations:
1. No person shall park a motor vehicle:
    - a. On a sidewalk
    - b. In front of a driveway
    - c. Within an intersection
    - d. Within fifteen (15) feet of a fire hydrant
    - e. On a crosswalk

**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**III. GENERAL PARKING REGULATIONS (Continued)**

1. No person shall park a motor vehicle: (Continued)
  - f. In any manner which obstructs parked or moving vehicles
  - g. At the entrance of a parking lot
  - h. Blocking a doorway
  - i. In a "physically handicapped" space, except a physically handicapped person with displayed handicap placard (**BLUE ZONES**)
  - j. In a fire lane (**RED ZONES**)
  - k. In a loading-unloading zone
  - l. In an area designated as a no parking zone (**YELLOW ZONES**)
  - m. On the wrong side of the street, i.e. facing traffic
  - n. Double parking (with or without a driver in attendance)

**NOTE: ANY AREA WHERE MARKINGS ARE QUESTIONABLE OR NOT CLEAR SHOULD BE REPORTED TO THE CHIEF OF POLICE.**

2. Operators of vehicles on the street within the exterior boundaries of the University shall not exceed a speed limit of 25 miles per hour unless otherwise posted.
3. Operators of vehicles in the parking lots within the exterior boundaries of the University shall not exceed a speed limit of 15 miles per hour.
4. It shall be unlawful for any vehicle operator to disregard any "yield", "right of way", or "stop" sign or to fail to yield the right of way or stop at any street or alley intersection or otherwise where traffic signs are posted to that effect.



**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**III. GENERAL PARKING REGULATIONS (Continued)**

5. The driver of a vehicle shall not back such vehicle unless such movement can be made with reasonable safety and without interfering with other traffic.
6. A motor vehicle operator shall not operate his vehicle while any person is sitting on, holding on to, or otherwise positioned on the outside of the vehicle, **including the bed or tailgate of a pickup truck.**
7. It shall be unlawful for any person to operate or to park a vehicle on any street in such a manner as to obstruct the free use of such street.
8. It shall be unlawful for any person to operate or park any vehicle on pedestrian paths, lawns, sidewalks, or safety zones. Maintenance personnel in the performance of duty are generally exempt, but may be cited for careless or unsafe conduct.
9. Any areas on the Campus which have been closed off by the use of barricades or other traffic control devices shall not be entered by any unauthorized vehicles.
10. Regulations for the use of motor bikes, motorcycles and motor scooters on Campus:
  - a. These vehicles are subject to the same regulations as four-wheeled motor vehicles. These vehicles may not be parked in entry ways, on sidewalks, or pedestrian paths, and must not be stored in University buildings. These vehicles may not be driven on any walkway, road or driveway not authorized for travel by a four-wheeled vehicle. The owner must park the vehicle in the designated parking area and abide by the same rules as applicable to a four-wheeled vehicle. Citations will be issued for parking a motorcycle in a non-designated area. Vehicle operators, including motorized bikes, are not permitted to drive on pedestrian walkways or sidewalks. All vehicles, including motorized bikes, with the exception of emergency and service vehicles and disability chairs shall be restricted to designated campus streets and parking lots.

TRAFFIC, PARKING AND SAFETY REGULATIONS

III. GENERAL PARKING REGULATIONS (Continued)

11. Pedestrians have the legal right-of-way in all designated cross-walks. A motor vehicle operator observing any pedestrian in or entering a marked crosswalk shall yield the right-of-way to the pedestrian.
12. Every vehicle stopped or parked on a two-way street or roadway where there are adjacent curbs or sidewalks shall be parallel to and within 18 inches of the right hand curb. In substance, this means that the vehicle must park with the flow of traffic; **exceptions: "handicapped" vehicles.**
13. Parallel Parking  
  
No person shall park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of lawful traffic movement and with the right wheels of the vehicle within 18 inches of the curb or edge of the roadway, except as otherwise provided in this section.
14. Reserved Parking Lot or Spaces  
  
Will be posted HANDICAPPED, and/or MOTORCYCLE.  
  
Occasionally, a number of parking spaces will be reserved for special use and will be marked accordingly.
15. Upon those streets which have been marked for angle parking, no persons shall park a vehicle other than at the angle to the edge of the roadway as indicated by such marking.
16. No person shall park his/her vehicle in a parking space reserved for the physically handicapped unless said person displays a handicap placard.



**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**III. GENERAL PARKING REGULATIONS (Continued)**

17. Campus Police have the right to remove and impound abandoned vehicles or any vehicles found on Campus with no license plates, or parked in such a manner as to constitute a serious hazard to vehicular or pedestrian traffic or to the movement or operation of emergency equipment; including vehicles occupying more than one space, unless markings are obscured by snow, ice, etc. The owner will be responsible for cost involved in removing, impounding, and storing of such vehicle.

**NOTE: ALL ABOVE LISTED REGULATIONS APPLY TO EMPLOYEES  
AS WELL AS VISITORS, STUDENTS, ETC.**

**CAMPUS AND PARKING VIOLATIONS**

Violations of campus traffic and parking regulations will be cited to Roswell Magistrate Court, located at 200 E. Fourth Street, Roswell, New Mexico, for a court appearance, unless violator(s) choose to pay assessment directly by mail. In which case all fines should be paid by **check or money order (only)** to:

Motor Vehicle Division  
Driver Services Bureau  
P.O. Box 1028  
Santa Fe, NM 87504-1028

Failure to pay the penalty assessment, due to the citation, will result in a complaint being filed before the Magistrate Judge charging the violator with failure to pay citation. If a complaint is filed, the violator will not only be required to pay the penalty assessment originally due, but also will be charged as the court sees fit. Failure to pay fines will result in a suspended or revoked drivers license.

**TRAFFIC, PARKING AND SAFETY REGULATIONS**

**IV. TRAFFIC CITATION**

A. Traffic citations will be issued for any violations of the Campus Traffic Regulation/NM Statutes 66-7-1 through 66-7-401, Uniform Traffic Code, as follows:

1. Parking:
  - a. On a sidewalk
  - b. In front of a doorway
  - c. Within an intersection
  - d. Within fifteen feet of a fire hydrant
  - e. On a crosswalk
  - f. At any place where official signs prohibit parking
  - g. In any manner which obstructs parked or moving vehicles
  - h. At the entrance of a parking lot
  - i. On the wrong side of a street, i.e., against the flow of traffic
  - j. In any space and curb cut area designated for Handicapped Parking only
  - k. In a Fire Lane
  - l. In an area designated as a No Parking Zone
  - m. In excess of allowed time limit in Loading Zone
  - n. In area designated as a Bus Stop